

Tuesday, 27 July 2010

## Occupational Health Safety and Environment Officer

Our client a Central Coast based engineering company is seeking to engage and OHS&E officer. They are involved in design, manufacturing, and supply and commissioning of equipment to the Mining, Power, Oil & Gas, Process and Marine Industries in Australasia.

Must be an enthusiastic operator, with high attention to detail and be prepared to take on a multitude of various challenges.

Focus will be on Health, Safety, Environment and Quality Management supporting our work force, management team and our nation wide branch offices.

Essential criteria:

- Trade background in fabrication/machining or a mechanical engineering certificate or similar.
- Qualifications in workplace health and safety.
- Experience in a manufacturing environment dealing with workplace health & safety management, quality control, inspection, compliance and continual improvement.
- Computer skills utilising MS Office suite of programs and Intranet sites.

Role includes but is not limited to:

- Ability to listen and apply effective communication with all levels of the business.
  - Focused on teamwork and apply proactive management techniques.
  - Effective control of our Management Systems priorities and Health and Safety compliance.
  - Train and assist employees on our management systems and their critical elements.
  - Apply Risk Management process to our business to control and minimise risks.
  - Apply Quality Management to all our companies and products to meet contract requirements.
  - Good understanding and application of the planning and scheduling process.
  - Customer contact and manage enquiries in a professional manner.
  - Routine safety and quality inspections and follow up action plan.
  - Support all employees to achieve high standards of safety and workmanship.
  - Apply continuous improvement techniques to all facets of our business
  - Ability to value add and making sustainable changes to the work place environment.
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- Benefits, equal opportunity employer, opportunity for equity in the company, 9 day fortnight, excellent working conditions, flexible working conditions, family values, located on the Central Coast.
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- Remuneration to be discussed at time of interview.

Please send your CV in Microsoft word format only to [debbya@labourcooperative.com.au](mailto:debbya@labourcooperative.com.au)

Closing date 2 August 2010

CENTRAL COAST | NEWCASTLE | SOUTH COAST | SYDNEY | TAMWORTH | UPPER HUNTER